

Parents' Guide to using PowerSchool



How do I sign into the Parent Portal?

- 1. Go to WHD website District 147
- 2. Click on PowerSchool Icon
- 3. Type in your username and password to sign in.

D PowerSchool SIS						
Student and Parent Sign In						
Sign In Create Account						
Username						
Password						
Forgot Username or Password?						
	Sign In					

How to navigate in the Parent Portal



1. Grades and Attendance



2. Email Notifications

Contact Information				
Account Email	Ashley.kohler5@gmail.com			
What Information Would You Like to Receive?				
Summary of Current Grades and Attendance	0	You can set this up to have		
Detail Report Showing Assignment Scores for Each Class		automatic email notifications sent to your email on the		
Detail Report of Attendance				
School Announcements		account or add additional		
Balance Alert (Note: will only be sent when student is low on funds)		email addresses.		
Additional Notification Emails				
Email Address(es)	(Separate multiple email addres	ses with commas)		
Frequency		Never		
How Often?	Never 👻	Every Two Weeks		
Apply These Settings to All Your Students?		Monthly Daily		
Send Now For Billy?	0			

3. Forms

School Form Listing for Duplicate Student, Test

General Forms	Class Forms	Envolment	Student Support	¢
		_		Search forms
Returning Stude	ent Forms		General Forms If they are comp	leted, it
A-Student Dem	ographics		will say "submitted," if they ar	e NOT
B-Student Addr	055		completed, it will say "Not Sta	arted"
C-Student Cont	acts			O Not Started
D-Emergency C	Contacts			O Not Started
E-Health Information & Authorizations		O Not Started		
F-Permissions & Agreements			O Not Started	
G-Acknowledgement of Completion		O Not Started		